

Checklist for before entering Isolation Room (PAPR Option)

Name of HCW: _____

Name of Buddy: _____

Date: _____ Time: _____

Steps	Action – Check by buddy (read out)	Buddy Checklist
Step 1	<p>BUDDY CHECK: Ensure ALL equipment is available and in correct size.</p> <ul style="list-style-type: none"> • Surgical scrubs • PAPR unit with battery unit fully charged • Below knee disposable impervious boots • Inner gloves • Outer gloves with long cuff – ensure gloves are two different colours • Impervious long sleeve gown to knees • Plastic apron 	
Step 2	Donning to occur in a quiet area, the environment needs to remain calm, limit activity and discussion to donning only	
Step 3	Check that staff member has been credentialed in donning and removal of PPE	
Step 4	Staff are wearing theatre scrubs and wearing washable closed toe shoes	
Step 5	Check skin integrity of staff. If staff member has skin integrity breaks then advise them not to care for patient	
Step 6	Ask staff if they need a drink of water or go to the bathroom	
Step 7	<ul style="list-style-type: none"> • All jewellery to be removed <ul style="list-style-type: none"> ○ Facial and ear piercings, Necklaces, Rings, Watches, Bracelets, Religious items • Hair is off the face and collar and tied in a ponytail or bun • No jumpers, jackets or vests are on • No wallets, phones, pagers or pens in pockets • No ID tag hanging from scrubs 	
Step 8	<p>Staff</p> <ul style="list-style-type: none"> • Perform hand hygiene with soap and water or alcohol-based rub. • Ensure hands are dry 	

	BUDDY CHECK: 15 second process	
Step 9	Place on inner pair of gloves that are a different colour to outer gloves	
Step 10	Sit down and place on disposable impervious knee high boots and tie at front	
	BUDDY CHECK - Boots are secure around ankles and knees and ties are tied to prevent a trip hazard.	
Step 11	Put impervious long sleeve gown on and tie at back Ensure inner gloves are tucked underneath the cuff of the gown	
	BUDDY CHECK – check gown for any tears or holes and ensure inner gloves are tucked underneath the cuff of the gown	
Step 12	Put on outer gloves longer cuff Ensure gloves go over the cuff of the gown	
	BUDDY CHECK - check that gloves are over the cuffs	
Step 13	Don PAPR unit (the unit is heavy and may require assistance) There are two types of PAPR a 1. PAPR with self-contained filter and blower unit integrated inside the helmet 2. PAPR with external belt-mounted blower unit and attached reusable headpiece. Ensure with both units that a single-use (disposable) hood that extends to the shoulders and fully covers the neck. Be sure that the hood covers all of the hair and the ears, and that it extends past the neck to the shoulders	
	BUDDY CHECK – check hood covers all the head, neck and shoulders	
Step 14	Put on apron	
	BUDDY CHECK –check apron is tied under the PAPR tubing and not over it and tie at back	
Step 15	BUDDY CHECK - Slowly check all aspects of the PPE	
	Ensure the staff has a good field of vision, can breathe and	

	<p>isn't fogging in the PAPR.</p> <p>Ensure the HCW is comfortable and able to extend the arms, bend at the waist, and go through a range of motions to ensure there is sufficient range of movement while all areas of the body remain covered.</p>	
	<p>HCW is ready to enter the room. Instruct the staff member that if they need any assistance to use the room telephone</p>	

Buddy Signature: _____

Checklist for before entering Isolation Room (P2 Mask/Face Shield/Surgical Hood Option)

Name of HCW: _____

Name of Buddy: _____

Date _____ Time: _____

Steps	Action – Checked by buddy (read out)	Buddy Checklist
Step 1	<p>BUDDY CHECK: Ensure ALL equipment is available and in correct size.</p> <ul style="list-style-type: none"> • Surgical scrubs • PAPR unit with battery unit fully charged • Below knee disposable impervious boots • Inner gloves • Outer gloves with long cuff – ensure gloves are two different colours • Impervious long sleeve gown to knees • Plastic apron 	
Step 2	Donning to occur in a quiet area, the environment needs to remain calm, limit activity and discussion to donning only	
Step 3	Check that staff member has been credentialed in donning and removal of PPE	
Step 4	Staff are wearing theatre scrubs and wearing washable closed toe shoes	
Step 5	Check skin integrity of staff. If staff member has skin integrity breaks then advise them not to care for patient	
Step 6	Ask staff if they need a drink of water or go to the bathroom	
Step 7	<ul style="list-style-type: none"> • All jewellery to be removed <ul style="list-style-type: none"> ○ Facial and ear piercings, Necklaces, Rings, Watches, Bracelets, Religious items • Hair is off the face and collar and tied in a ponytail or bun • No jumpers, jackets or vests are on • No wallets, phones, pagers or pens in pockets • No ID tag hanging from scrubs 	
Step 8	<p>Staff</p> <ul style="list-style-type: none"> • Perform hand hygiene with soap and water or alcohol-based rub. • Ensure hands are dry 	

	BUDDY CHECK: 15 second process	
Step 9	Place on inner pair of gloves that are a different colour to outer gloves	
Step 10	Sit down and place on disposable impervious knee high boots and tie at front	
	BUDDY CHECK - Boots are secure around ankles and knees and ties are tied to prevent a trip hazard.	
Step 11	Put impervious long sleeve gown on and tie at back	
	BUDDY CHECK – check gown for any tears or holes and ensure inner gloves are tucked underneath the cuff of the gown	
Step 12	Put on P2/N95 mask	
	BUDDY CHECK – ensure staff member does not touch the front of the mask	
	BUDDY CHECK – perform fit check for staff member as they are unable to check seal with gloves on. Instruct staff member to deep breath then exhale. Feel any air escape and make any necessary changes to mask fit	
Step 13	Put on Surgical Hood with flange, do not tie it.	
	BUDDY CHECK – ensure surgical hood covers head, neck and shoulders	
Step 14	Put on apron without touching face mask and tie at back	
Step 15	Put on outer gloves with longer cuff Ensure gloves go over the cuff of the gown	
	BUDDY CHECK - check that gloves are over the cuffs	
Step 16	Put on face shield	
Step 17	BUDDY CHECK - Slowly check all aspects of the PPE Ensure the staff has a good field of vision, can breathe and face shield isn't fogging up. (If face shield is fogging it means there is no seal with the P2 mask) Ensure the staff is comfortable and able to extend the arms, to ensure there is sufficient range of movement while	

	all areas of the body remain covered.	
	HCW is ready to enter the room. Instruct the staff member that if they need any assistance to use the room telephone	

Buddy Signature: _____