

HIGH-RISK MEDICINES MANAGEMENT

METHOTREXATE POLICY STANDARD CHECKLIST

Completion of this tool is not mandatory. Health Services may wish to use this tool to monitor compliance with the High-Risk Medicine Management Methotrexate (Oral) Policy Standard.

Assessed by:

Date:

REQUIREMENTS	STATUS		
1 Methotrexate is not available on imprest.	Fully <input type="checkbox"/>	Partially <input type="checkbox"/>	Not <input type="checkbox"/>
	Reason partially / not implemented:		
2 Methotrexate is not available in the after-hours drug supply.	Fully <input type="checkbox"/>	Partially <input type="checkbox"/>	Not <input type="checkbox"/>
	Reason partially / not implemented:		
3 The prescriber writes in full what day of the week methotrexate is due. Orders have the days crossed out when methotrexate is not to be given.	Fully <input type="checkbox"/>	Partially <input type="checkbox"/>	Not <input type="checkbox"/>
	Reason partially / not implemented:		
4 'Methotrexate' is written in full. Abbreviations are not used.	Fully <input type="checkbox"/>	Partially <input type="checkbox"/>	Not <input type="checkbox"/>
	Reason partially / not implemented:		
5 There is a pharmacist review of all methotrexate orders prior to administration.	Fully <input type="checkbox"/>	Partially <input type="checkbox"/>	Not <input type="checkbox"/>
	Reason partially / not implemented:		
6 Prior to discharge, all patients receive counselling and written information on methotrexate including when their next dose is due.	Fully <input type="checkbox"/>	Partially <input type="checkbox"/>	Not <input type="checkbox"/>
	Reason partially / not implemented:		