

# Appendix C: Example of Quarterly Morbidity and Mortality Summary Report

For: \_\_\_\_\_ department/service

Date from: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ to : \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

GENERAL MORBIDITY & MORTALITY INFORMATION	
<b>What were the number of:</b>	
<b>Cases reviewed:</b> _____	<b>Medication incidents:</b> _____
<b>Cases unresolved:</b> _____	<b>Infection control incidents:</b> _____
<b>Communication incidents:</b> _____	<b>Cases referred to other departments:</b> _____
<b>Coroner's reports:</b> _____	<b>Delegation/ Supervision incidents:</b> _____
Summary of Key Issues Identified from Morbidity & Mortality Reviews	
Outstanding Issues from other Departments	
Outstanding Issues to other Departments	
Recommendations to Clinical Review Committee for Clinical Practice Changes	
Actions from Previous CRC Recommendations	
Key Risk and Mitigation Strategies	
Morbidity & Mortality Case Presentation Summary	
Name of doctor completing report: Print _____ Signature _____ Designation _____ Date ____ / ____ / ____	